


Data Protection and Privacy Policy to Access the TAS System

Any questions regarding any personal data processing operation carried out by the company, as well as any complaints and communications and requests for clarification may be forwarded to our person in charge:

 dpo@btp.com.br

We at **BRASIL TERMINAL PORTUÁRIO S.A. - BTP**, a legal entity with its principal place of business at **AV ENGENHEIRO AUGUSTO BARATA, s/n Bairro ALEMOA, zip code 11.095-650 Santos/SP**, duly enrolled with the CNPJ under no. **04.887.625/0001-78** take your privacy and data protection seriously.

This document explains how we process your personal data, what your rights are, and how you can exercise them.

Firstly, we clarify that this policy is aligned with Law No. 13,709/2018, Brazilian General Data Protection Law (LGPD), and was established by the company's senior management, involving those responsible for controlling the organization, officers, managers, employees and person in charge of personal data, about good practices regarding the acceptable use and processing of personal data, in the context of the company's business processes, and in compliance with the protection of the fundamental rights of freedom and privacy and the free development of the personality of the natural person, with the protection of personal data on the following grounds:

- Respect for privacy;
- Informational self-determination;
- Freedom of speech, information, communication and opinion;
- Inviolability of intimacy, honor and image;
- Economic and technological development, and innovation;
- Free initiative, free competition and consumer protection; and human rights, free development of personality, dignity and the exercise of citizenship by individuals.

This policy applies to the processing of personal data collected by the company, directly or indirectly, from all individuals, including, but not limited to, customers, vendors, contractors/subcontractors, business partners, shareholders, or any third parties, who access the TAS system (TAS - Brasil Terminal Portuário(btp.com.br) with "Personal Data", defined as any data that relates to an identified or identifiable individual, or a person who can be identified by means reasonably likely to be used.

In order to simplify the reading of this document, we present some useful definitions for its interpretation. Following:

- **Personal Data** - This is information related to a natural person, and capable of identifying them or making their identification possible.

Examples of personal data that may allow your identification are: name, CPF, telephone number, email, license plate number, etc.

- **Processing** - This is any form of use that we can make of your personal data, including, but not limited to, the following activities: collection, storage, consultation, use, sharing, transmission, classification, reproduction, deletion and evaluation.
- **Data Subject** - It is You, the natural person to whom the personal data refers, the owner of the personal data.

- **Company** - It is us, **BRASIL TERMINAL PORTUÁRIO S.A. - BTP**
- **Policy** - It is this Privacy Policy.
- **TAS System** - It is the portal restricted to BTP customers, which you will access, using a login and password for personal and non-transferable use, and which will allow you to consult information, register and schedule of loads.



Personal data processed

Your data may be collected directly, on the BTP website or through forms, where we only collect essential personal data for each of the purposes stated.

We will not use your data outside of the stated purposes, and will not sell your data. We prioritize compliance with and respect for the principles established in the LGPD, such as: principle of purpose, adequacy, necessity, prevention, and security of information, from collection and throughout the life cycle and processing activities, and by default.

Through user and password registration, we only collect information necessary to validate your access to our TAS System, according to the purposes stated below:

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Name	We collect this data for your identification.
CPF (Individual Taxpayer's Register)	We collect this data for your identification.
E-mail	We collect this data to contact you when necessary.
Telephone Number	We collect this data to contact you when necessary.
FOREIGNER'S IDENTITY CARD (RNE)	We collect this data for your identification, if you are a foreigner.
Date of Birth	We collect this data to make sure you are over 18 years old.
Mobile	We collect this data so that we can contact you when necessary, whether through telephone calls, or messages via WhatsApp.
Login	This data is necessary for your identification in our system.
Identity Document	We collect this data for your identification
E-CPF Key	We collect this data if you have chosen to continue with an E-CPF and thus, we will maintain your identification.
Document Picture	We collect this data to confirm your identity, and prevent fraud and/or to confirm that you are not a robot.
Foreigner or not	We collect this data to comply with regulatory requirements.

All personal data collected to access the TAS System is processed on the legal basis of Consent, the term of which was accepted by you at the time of your registration.

We clarify that this consent may be revoked at any time, upon written request, via email: **dpo@btp.com.br**, which will delete it within a reasonable period of time, except in the following situations:

- compliance with a legal or regulatory obligation;
- regular exercise of rights in judicial, administrative or arbitration proceedings, audits and/or requests from governmental bodies.

In these cases, the data subject will be informed through a reasoned decision, justifying the reason for keeping the personal data in their possession.



Rights of the Data Subject

The company will respond to requests from holders of personal data, via a request sent to the email address of our data manager/DPO: dpo@btp.com.br, who will respond within a reasonable time.

We list below the rights that can be exercised:

- Confirmation of the existence of personal data processing by the company;
- Access to the holder's personal data;
- Correction of incomplete, inaccurate, or outdated data;
- Anonymization, blocking or deletion of unnecessary or excessive data, or of data processed in disagreement with applicable legislation;
- Portability of the data to another service or product provider, upon express request, in accordance with applicable legislation, in observance of commercial and industrial secrets. (This portability does not include data that has already been anonymized);
- The deletion of personal data processed with the data subject's consent, except when necessary to comply with the company's legal/regulatory obligation;
- Information on public and private entities with which the company shared data;
- Information about the possibility of not giving consent and the consequences of such decision;
- Revocation of consent when all treatments previously carried out will be considered normally;
- The review of decisions made solely based on automated processing of personal data, which consequently affect the interests of data subjects, including decisions aimed at defining their professional profile, consumption, credit, or aspects of their personality;
- Opposition to the treatment carried out based on one of the cases of exemption from consent.



For how long will personal data be stored?

Personal Data is stored for as long as necessary to fulfill the purposes for which it was collected, unless there is any other reason for its maintenance, such as compliance with any legal, regulatory, contractual obligations, among others permitted under the law.

We always carry out a technical analysis to determine the appropriate retention period for each type of Personal Data collected, considering its nature, need for collection, and purpose for which it will be processed, as well as any retention needs to comply with obligations, or the protection of rights.



How do we protect your personal data?

Our responsibility is to take care of your Personal Data and use it only for the purposes described in this Policy. To guarantee your privacy and the protection of your Personal Data, we use advanced technological resources to guarantee the security of all data processed by the Company.

We strive to protect the privacy of your Personal Data, but unfortunately we cannot guarantee complete security. Unauthorized input and use by third parties of your information, hardware or software failures that are not under the Company's control, and other external factors may compromise the security of your Personal Data. Therefore, your actions are essential for maintaining a safe environment for everyone. If you identify or become aware of any factor that compromises the security of your data in your relationship with the Company, please contact us using the contact information indicated.